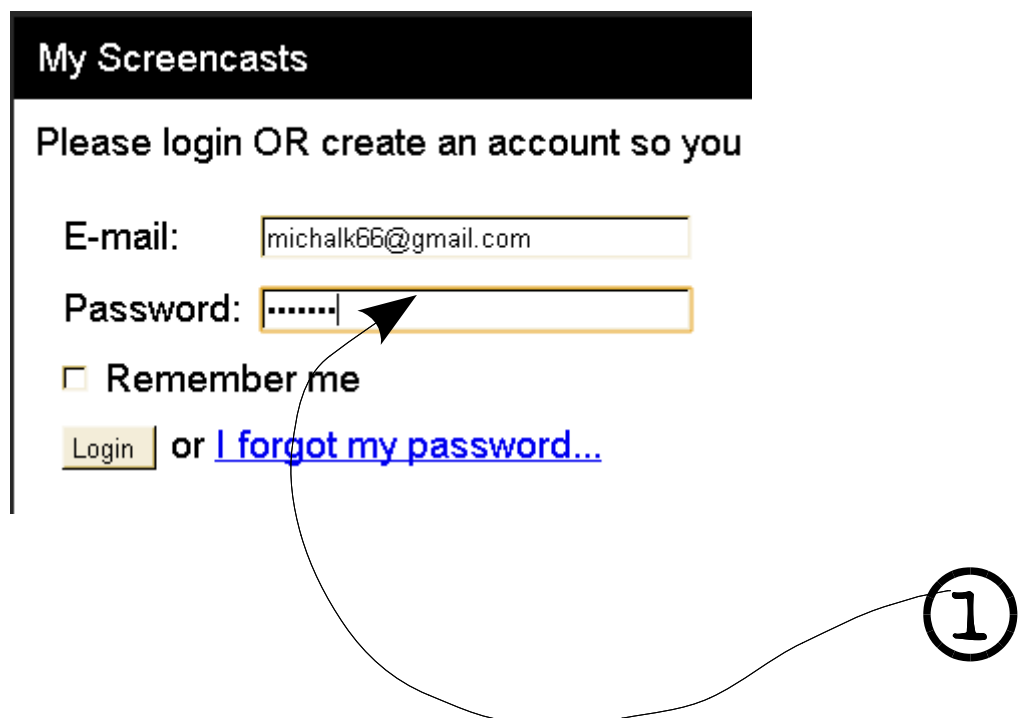


Screencast at screencast-o-matic dot com

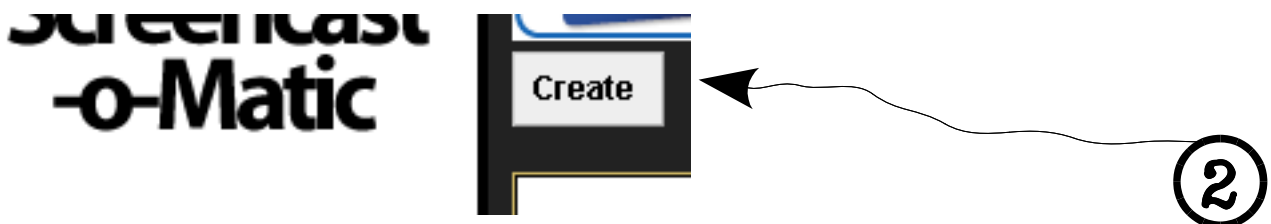
This “how-to” document has plenty of gaps.. for your own notes while you practise.

Step (1) open up screencast-o-matic.com

Register or login. Please remember to login before you start.. or you might not get to keep your screencast.

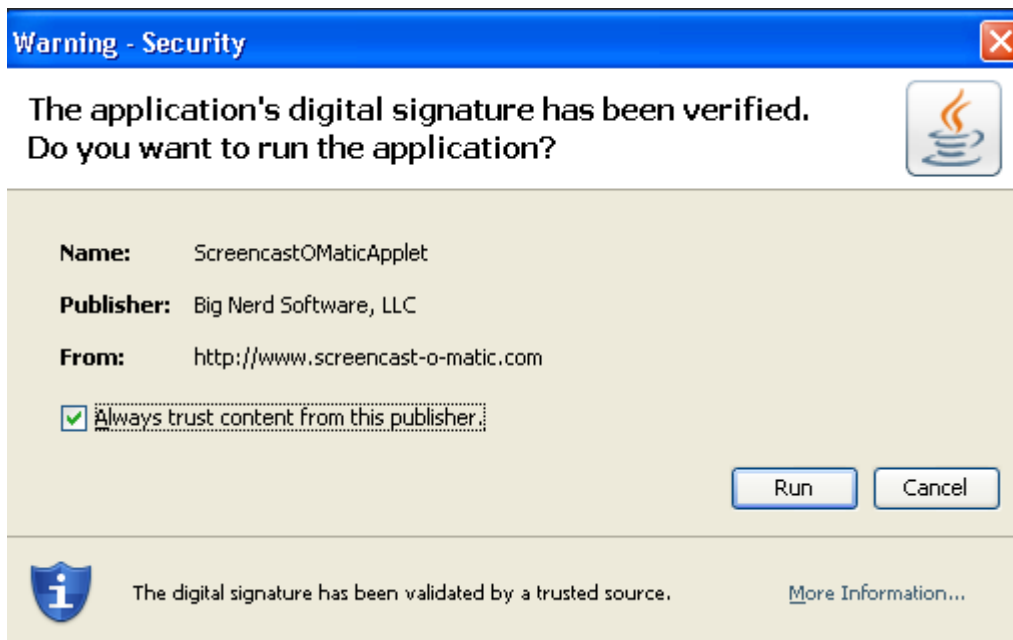


Step (2) the “create” button



Clear any security barriers

Your software may want to protect you from web-based java apps – which are not always healthy. (Or you may need to install java, which is essential for this web application.)



The application leaves the browser frame at this point. Don't know how this works, but it does.

Create michalk66@gmail.com (log

Ready!

Make sure you keep this page open while creating your screencast!

If you are recording audio, you may need to adjust the mic recording volume. See examples for [Windows XP](#) and [Mac OS X](#).

When you're finished recording, this page will move on to the next step.

[\(Click here if you still see this message after your recording is done\)](#).

Work with the recording frame

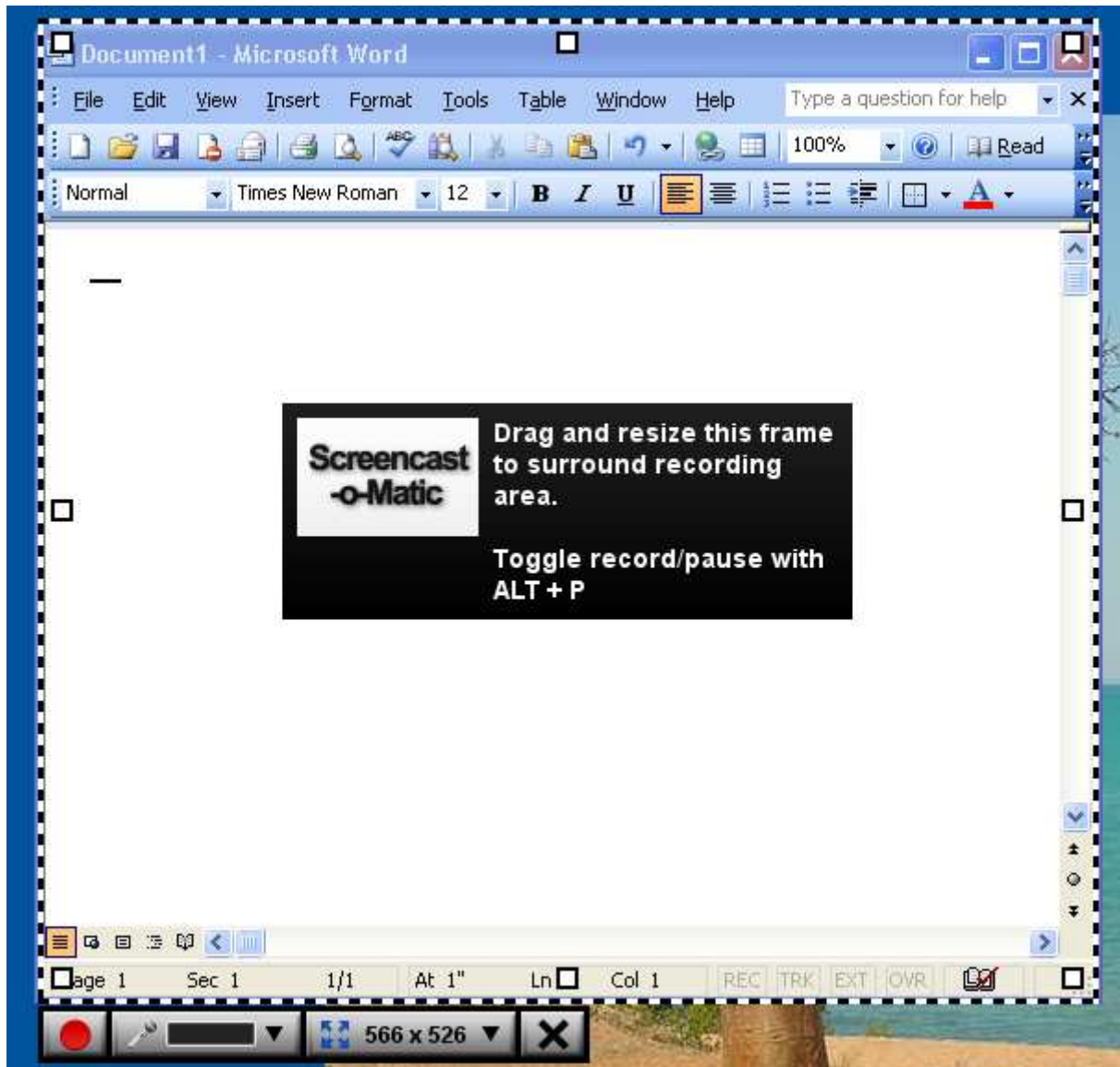
Choose your capture size: (Small is good for web pages.. large is good if people can download your video at high bandwidth.) You can resize by dragging the corners of the recording frame.



Controls here down the bottom. For video convenience, position and re-size the application you're demonstrating.

(If you want to make a full screen video screencast.. you could be better off downloading the video at the end, and re-uploading to another host, eg blip.tv – which has better full screen controls than screencast-o-matic)

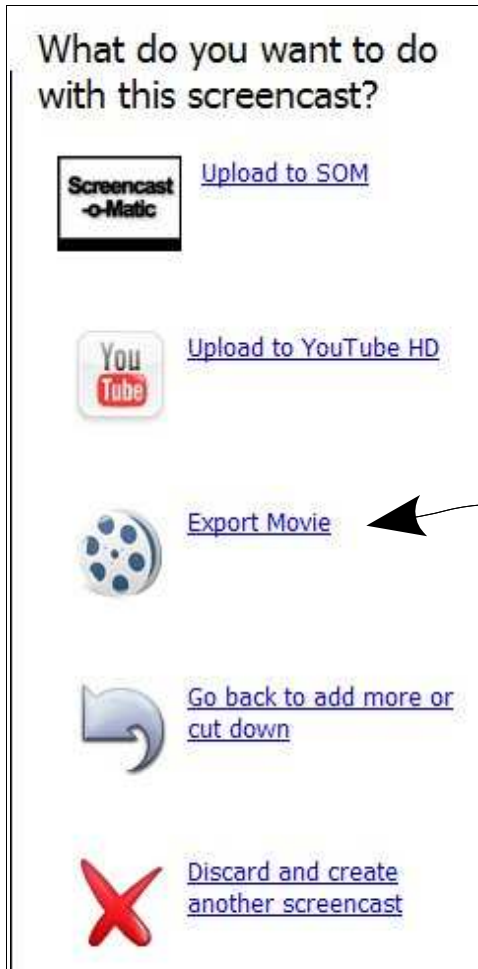
The recording “frame”



For example, make microsoft word as small as the recording frame, or adjust them both to be the same. In a web browser you'll want a maximum width of 650 pixels.

Save copies of the video screencast

Now you've made the screencast.. save the video to a file on your own disk/ system, and then upload to screencast-o-matic (SOM).



First Step!

NB: Note Well !!

- => You only get **one chance** to download your video screencast!!
- => Always best to keep a local copy.
- => As soon as you start making another screencast.. you can't download the old one.
- => *Major design fault at screencast-o-matic.*

Export movie (download to your own computer)

Type:

Quicktime (MP4)

Title:

My Screencast

Note:

at 0:00 seconds

[Add a note at this second](#)

Size:

Full size: 640x480

Scale width: px

Options:

- Show notes (if any)
- Show mouse cursor
- Show mouse clicks

Start export to movie



[Go back to select again](#)

If you're using a decent open source video player that plays anything - (eg VLC VideoLan)- it doesn't matter what format you download.

Upload to "SOM" - screencast-o-matic

Title:

My Screencast

Description:

Language:

English

Note:

at 0:00 seconds

[Add a note at this second](#)

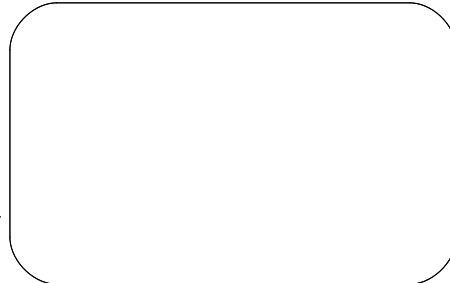
Options:

- Searchable
- Users can add notes
- Users can leave comments

Start upload to SOM



[Go back to select again](#)



Guidelines for making screencasts

While everyone will bring their own technological and creative flair to the project, it would be great to have some guidelines for consistency across all the screencasts that we build.

- Choose a very achievable micro-skill for your focus - don't try to cover too much.
- Keep it short and sweet 3-5 minutes maximum.
- Speak clearly, and pace yourself gently.
- Pause for effect.. when the student may need thinking time.
- Start by introducing yourself (your name, workplace)
- .. and mention the topic of your screencast up front.

When you add notes to describe the screencast you've made, be as clear as you can. You might like to add in a suggestion for what students can do while they listen.

Find out more about the ACE flexivet project

You'll find our notes online at this address;

<http://flexivetproject.acfe.vic.edu.au/>

and the student learning materials at

<http://flexivet.acfe.vic.edu.au/>

This project was funded by the e-learning innovations wing of the Australian Flexible Learning Framework (Framework). <http://flexiblelearning.net.au/vic>

